

TOWN OF FRANCESTOWN

OFFICE OF SELECTMEN

27 MAIN STREET • P.O. BOX 5

FRANCESTOWN, NEW HAMPSHIRE 03043-0005

BOARD OF SELECTMEN MEETING MINUTES

March 18, 2013

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, and Abigail Arnold

Staff Present: Administrative Coordinator Michael Branley and Road Agent Gary Paige

Also present: Brandon Lawrence from the Monadnock Ledger, Betty Behrsing, Kris Stewart, BJ Carbee, Lisa Bourbeau, Polly Freese, Lisa Stewart, Henry Camirand, Kerry Camirand, Charlie Pyle, Janet Quilty, and Tom Anderson

CALL TO ORDER: Betsy called the meeting to order at 5:30 p.m.

MOTION: Betsy moved to appoint Mike as the Town Administrator, seconded by Scott. All in favor.

Items to Sign

1. Letter to the NH Liquor Commission stating that the Town does not oppose allowing Crotched Mountain Golf Club to serve alcohol in the new banquet hall
2. Memo to the Library regarding the new copier
3. Copier lease agreements with Canon – Mike stated that Allan had no operational issues with the proposed change to Canon. The Board authorized Betsy to sign the 5 year lease documents
4. Application for current use for Map 1 Lot 1
5. Payroll Manifest for March 18
6. Payables Manifest for March 18

New Business

1. Budget-to-actuals report for February.

Correspondence

1. Administrative Update
2. Right to know request from Lisa Bourbeau for documents related to Woodward Hill Road Bridge and the 2nd NH Turnpike bridge
3. Letter from the Library Trustees requesting permission to paint the exterior door and repair the light above it using their funds. The Board agreed they did not have an issue.
4. Letter from LGC regarding a scholarship program and asking the Town to put up a poster
5. Notice of the annual meeting of the Francestown Village Water Company – Mike will attend on behalf of the Town
6. Notice from the Concord Planning Board
7. Letter from the State Department of Safety regarding the reverse 911 system

8. Chief Bell's weekly report for week ending 3/10 – Betsy read the portion regarding the incident involving the cruiser on 3/4

The Board agreed to have a work session to review the proposed changes to the personnel policy and the welfare guidelines next Thursday afternoon if it works for Phyllis.

Appointments

Road Agent Gary Paige to discuss the temporary bridge on 2nd NH Turnpike – the Board directed Gary to contact CLD to get a timeline for the completed construction plans and cost for the temporary bridge. Gary and Kris discussed some of Kris's suggested changes to CLD's "not for construction" plans. Kris discussed with the Board some of his changes to the materials for the project. Betsy stated Henry Kunhardt has volunteered to work with Gary to put together the request for proposal. The Board agreed to accept his offer to help Gary and requested that Gary and Henry get back to the Board as soon as possible, tentatively set for the 28th. The Board discussed if they wanted to go out to bid.

MOTION: Betsy made a motion to authorize Henry Kunhardt and Gary to work together on preparation of proposals and to come back to the Board with recommendations as soon as possible for the temporary bridge on 2nd NH Turnpike South, seconded by Abigail. Scott opposed. Motion passes 2-1.

Janet Quilty stated she felt the Town wanted the bridge constructed immediately. Kris Stewart stated he was retracting his quote for the project if it was going out to bid. Lisa Stewart stated she felt the situation was an emergency and thus the bid policy should be waived. Lisa Bourbeau read from the Town Meeting action that requires bids for services and stated she wanted the Board to forego the bid process.

There was a discussion about the importance of requesting other proposals.

NEXT BOARD OF SELECTMEN MEETING: March 25th at 5:30 p.m.

ADJOURNMENT: Betsy adjourned the meeting at 6:25 p.m.

Respectfully Submitted by Michael Branley

Approved on March 25, 2013

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold